

## CHARTERED PROFESSIONAL ACCOUNTANTS

## **SELF-EMPLOYED BUSINESS INCOME AND EXPENSES**

INCOME	\$	BUSINESS USE OF HOME	BUSINESS USE OF HOME	
		Square feet for business use		
<b>GRANT INCOME</b>		Total square feet of house		
- TWS	\$			
- CEWS	\$	Property tax	\$	
- CEBA	\$	Hydro	\$	
- CERS	\$	Heating/gas	\$	
		Mortgage interest	\$	
<u>EXPENSE</u>		Rent	\$	
Advertising	\$	Water	\$	
Meals and Entertainment	\$	Insurance	\$	
Insurance	\$	Repairs and maintenance	\$	
Business taxes and licences	\$	Strata fees	\$	
Memberships and dues	\$			
Office Expenses	\$	BUSINESS USE OF VEHICLE		
Legal fee	\$	Kilometers driven for business purposes		
Accounting fee	\$	Total kilometers driven		
Rent	\$			
Repairs and maintenance	\$	Cost of vehicle purchased in the year		
Salaries, wages and benefits	\$	Make, model, year		
Telephone	\$			
Internet (business %)	\$	Insurance	\$	
Travel expenses-hotel, air, ferry	\$	Repairs and maintenance	\$	
Utilities	\$	Interest on vehicle loan	\$	
Delivery, freight, express	\$	Lease payments (if applicable)	\$	
Training	\$	Gas and oil	\$	
Other	\$	Parking	\$	
Other	\$			
ASSETS PURCHASED				
Computers	\$			
Furniture	\$			
Equipment	\$			
Other -	¢			