

## EMPLOYMENT EXPENSES

**Note - In order to deduct employment expenses, we required a signed T2202 from your employer.**

Name of Employer: \_\_\_\_\_

Employer GST number: \_\_\_\_\_

### EXPENSE

Advertising	\$ _____
Meals and Entertainment	\$ _____
Insurance	\$ _____
Interest and bank charges	\$ _____
Licenses, memberships and dues	\$ _____
Office Expenses	\$ _____
Supplies	\$ _____
Legal fee	\$ _____
Accounting fee	\$ _____
Rent	\$ _____
Salaries, wages and benefits	\$ _____
Travel expenses-hotel, air, ferry	\$ _____
Telephone (employment % _____)	\$ _____
Internet (employment % _____)	\$ _____
Training	\$ _____
Other - _____	\$ _____
Other - _____	\$ _____

### HOME WORK SPACE EXPENSES

Square feet for employment use	_____
Total square feet of house	_____
% of time used for employment	_____

Electricity, heat and water	\$ _____
Repairs and maintenance	\$ _____
Internet	\$ _____
Rent	\$ _____
Strata fees	\$ _____
Insurance (commission income only)	\$ _____
Property tax (commission income only)	\$ _____

### EMPLOYMENT USE OF VEHICLE

Kilometers driven for employment purposes	_____
Total kilometers driven	_____

Cost of vehicle purchased in the year	_____
Make, model, year	_____

### ASSETS PURCHASED

Computers	\$ _____
Furniture	\$ _____
Equipment	\$ _____
Other - _____	\$ _____

Gas and oil	\$ _____
Interest on vehicle loan	\$ _____
Insurance	\$ _____
Repairs and maintenance	\$ _____
Lease payments (if applicable)	\$ _____
Parking	\$ _____