

STERLING STANFORD

CHARTERED PROFESSIONAL ACCOUNTANTS

EMPLOYMENT EXPENSES

Note - In order to deduct employment expenses, we require a signed T2202 from your employer.

Name of Employer: _____

Employer GST number: _____

EXPENSE

Advertising \$ _____
Meals and Entertainment \$ _____
Insurance \$ _____
Interest and bank charges \$ _____
Licenses, memberships and dues \$ _____
Office Expenses \$ _____
Supplies \$ _____
Legal fee \$ _____
Accounting fee \$ _____
Rent \$ _____
Salaries, wages and benefits \$ _____
Travel expenses-hotel, air, ferry \$ _____
Telephone (employment % _____) \$ _____
Internet (employment % _____) \$ _____
Training \$ _____
Other - _____ \$ _____
Other - _____ \$ _____

ASSETS PURCHASED

Computers \$ _____
Furniture \$ _____
Equipment \$ _____
Other - _____ \$ _____

HOME WORK SPACE EXPENSES

Square feet for employment use	
Total square feet of house	
% of time used for employment	

Electricity, heat and water \$ _____
Repairs and maintenance \$ _____
Internet \$ _____
Rent \$ _____
Strata fees \$ _____
Insurance (commission income only) \$ _____
Property tax (commission income only) \$ _____

EMPLOYMENT USE OF VEHICLE

Kilometers driven for employment purposes	
Total kilometers driven	

Cost of vehicle purchased in the year	
Make, model, year	

Gas and oil \$ _____
Interest on vehicle loan \$ _____
Insurance \$ _____
Repairs and maintenance \$ _____
Lease payments (if applicable) \$ _____
Parking \$ _____